

Instructions for Poster Presentation

AM-FPD '23 is a hybrid form workshop combining on-site and on-line presentations. Presenters can choose whether they will make a presentation at the onsite venue or online. The poster session will be held at the lobby of Ryukoku University Avanti Kyoto Hall on July 6, 2023. It will be held online at the same time.

1. Poster Preparation

1) On-site Presenters

Presenters who make a presentation on-site venue should prepare two types of posters.

1. Bring paper poster for the on-site venue
2. Poster data (PDF format) for on-line poster session

2) On-line Poster Presenters

Poster presenters participating on-line should prepare poster data for the online poster session.

3) File format & size for poster data and the submission deadline

Presenters should submit the pdf poster file having file size within 5 MB to the secretariat (secretariat@amfpd.jp) by **June 19**.

2. Poster Session

[On-site]

1) Poster Presenter Reception

Presenters on-site must be checked at Poster Presenter Reception. It locates at the entrance of the site and **opens during 15:40-18:10, July 6, 2023**. At the same time, you hand “Poster Presenter Kit”, including the **Red flower badge** which should be put on during Poster session.

2) Panel size and mounting method

The poster panels are available from **15:40 on July 6, 2023**. The size of the panel available for your presentation is 860mm (W)×1680mm (H). The paper number is mounted on the top of the panel by the Secretariat. The size of the poster should be **800mm (W)×1300mm (H)**. The title, author(s), name(s) and affiliation(s) should be written at the top part of the poster. All materials are to be mounted by yourself with tape prepared by the secretariat. **No paste, glue or staples are permitted.**

3) Presentation

Presenters must participate during the poster session. During Poster Session, **please put on the Red Flower badge handed to you by the Secretariat.** We recommend that it is useful to have a tablet and pen to discuss with interested parties. If some materials for the explanation need, prepare them in advance. We can provide a table if you require.

4) Remove

Posters should be removed from the panel immediately after the session ends (18:10). After that time, poster material will be removed and disposed by the Secretariat.

5) Other Requirements

Each presenter's available electrical capacity is 100V 60Hz, maximum 200VA for the electrical usage requirements at the time of paper submission. Please contact the Secretariat (secretariat@amfpd.jp) by **June 19** if you would like to change your requirements,

[On-line]

1) On-line Poster Session

It is held on-line from 16:40 to 18:10 on July 6. Presenters participating an online poster session do not need to participate an online poster session.

2) Discussion

If you receive some questions and comments by e-mails from the questioners after the presentation, please reply by e-mails with the answers.

AM-FPD '23 Program Committee